

## **WORKSHOP ON PROCUREMENT MANAGEMENT**

**Date:** 10-06-2010.  
**Time:** 9.00 hrs. to 17.30 hrs.  
**Venue:** Vigyan Bhawan, Maulana Azad Road, New Delhi.  
**Speakers:** Sri Yash Gupta, Procurement Expert, The World Bank.  
Ms Payal Malik Madan, Program Assistant, The World Bank.

### **PROGRAMME**

8.30 hrs - 9.00 hrs Registration.

9.00 hrs - 9.15 hrs Welcome to the Workshop by Sri A.K.Jain, National Project Manager, SUTP, MoUD and Introduction of delegates.

9.15 hrs - 10.45 hrs Overview of Bank Procurement Procedure - Goods and Works.

10.45 hrs -11.00 hrs Coffee/Tea break.

11.00 hrs.-11.45 hrs Evaluation of Bids.

11.45 hrs -12.30 hrs Overview of Bank Procurement Process- Consultancy Services.

12.30 hrs -13.30 hrs Lunch.

13.30 hrs -14.15 hrs Procurement Planning.

14.15 hrs -15.00 hrs Complaint Handling and Disclosures.

15.00 hrs -15.45 hrs Detecting Fraud and Corruption.

15.45 hrs -16.00 hrs Coffee/Tea break.

16.00 hrs -16.45 hrs Client Connection.

16.45 hrs -17.30 hrs Feed back from participants and interactive session

17.30 hrs Vote of thanks by Ms Tanushri, Assistant National Project Manager, SUTP, MoUD.

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**WORKSHOP ON PROCUREMENT MANAGEMENT**  
**JUNE 10, 2010**

**TOPICS AND CONTENT**

1. Welcome Address by Sri A.K Jain, National Project Manager, SUTP, MoUD.
  2. **Overview of Bank Procurement Procedure - Goods and Works.**  
**Speaker:** Sri Yash Gupta, Procurement Specialist, The World Bank.
    - Salient features of procurement guidelines.
    - Methods of procurement.
    - Salient features of Bidding Documents.
    - Amendments/clarifications to bidding documents.
    - Bid Receipt & Bid Opening.
  3. **Evaluation of Bids**  
**Speaker:** Sri Yash Gupta, Procurement Specialist, The World Bank
    - Salient aspects for evaluation of bids.
    - Formats of Bid Evaluation Reports.
    - Prior Review Requirements.
  4. **Overview of Bank Procurement Process - Consultancy Services.**  
**Speaker:** Sri Yash Gupta, Procurement Expert, The World Bank.
    - Salient features of consultant guidelines.
    - Methods of selection.
    - Steps involved in Selection of consultants.
    - Prior Review Requirements by Bank.
  5. **Procurement Planning.**  
**Speaker:** Sri Yash Gupta, Procurement Expert, The World Bank.
    - Contract packaging.
    - Plan monitoring and updating.
    - Revision of procurement plans.
  6. **Complaint Handling & Disclosures**  
**Speaker:** Sri Yash Gupta, Procurement Specialist, The World Bank
    - Dealing with complaints in Prior and Post review cases
    - Disclosures of Bidding and Award details
  7. **Detecting Fraud and Corruption**  
**Speaker:** Sri Yash Gupta, Procurement Expert, The World Bank.
  8. **Client Connection**  
**Speaker:** Ms Payal Malik Madan, Program Assistant, The World Bank
  9. Vote of thanks by Ms Tanushri, Assistant National Project Manager, SUTP, MoUD.
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