

Request for Expression of Interest

*India*

**GEF - Sustainable Urban Transport Project  
(GEF-SUTP)**

**Consultancy Services for Preparing Guidelines & Model Contract for City Bus  
Private Operations**

**GEF Grant No. TF095549 - IN**

1. This Request for Expressions of Interest follows the general procurement notice for this project that appeared in Development Business, issue on 1 October 2008
2. The Ministry of Urban Development has received a grant from the Global Environment Fund (GEF) through International Bank for Reconstruction and Development and intends to apply part of the proceeds of this grant to payments under the contract for **'Preparing Model Contract for City Bus Private Operations'**.
3. The objective of the present consultancy are to:
  - Demonstrate how private sector bus services can be procured by the public sector in Indian states and/or cities to efficiently provide quality public transport services in an Indian context; and
  - Develop model contract templates and guidelines for their selection and adaptation to meet the specific needs of various Indian cities and states.

The duration of the consultancy services is expected to be 8 months from the date of award of the contract.

4. The Ministry of Urban Development now invites eligible consultants to indicate their interest in providing the services.
5. A consultant will be selected in accordance with the procedures set out in the World Bank's Guidelines: Selection and Employment of Consultants by Bank Borrower, May 2004 and revised in October 2010 available at [www.worldbank.org/procure](http://www.worldbank.org/procure).

Companies/Consultants may associate to enhance their qualifications.

6. **Submission Requirements:**

Interested consultants must provide information indicating that they are qualified to perform the Services. This should include the following:

**I. Company Profile and financial strength**

Provide a brief description of the background and organization of your firm/entity and each associate along with audited financial statements of last three years.

**II. Consultant's Experience**

Provide information in respect of each similar assignment's, experience in Public Transport sector especially buses completed since the year 2000:

- Procurement and Contract preparation for public transport operators
- Public Transport operations and management

It is strongly advised the information is provided in the following format:

**Project 1 of \_\_\_**

- Project Name
- Name of Client
- Country
- Participation : Lead firm / associate firm
- Value of Services (Rs. Million)
- Start Date (dd/mm/yyyy)
- Completion Date (dd/mm/yyyy)
- Detailed Narrative Description of the Project
- Detailed Description of the Actual Services Provided by your Firm relevant to the assignment (Procurement and Contract preparation for public transport operators, Public Transport operations and management)

Indicate no more than 20 reference projects (1-2 pages per project) that the firm/association/joint venture feels are relevant to this project. It is desirable that a summary table of all projects listed should also be provided.

[Terms of Reference for the consultancy can be found on [www.sutpindia.com](http://www.sutpindia.com) and [www.urbanindia.nic.in](http://www.urbanindia.nic.in)]

7. Interested Consultants may obtain further information, if required, at the address given below:

*Name of officer:* **Ms Rachna Kumar, Under Secretary (MRTS IV),**  
*Name of office:* **Ministry of Urban Development (Govt. of India)**  
*Postal address:* **Room No. 311, B Wing,**  
**Nirman Bhawan,**  
**Maulana Azad Road,**  
**New Delhi-110108, India**  
*Telephone number:* **91-11-2306 2964**  
*E-mail:* **[rachna.kumar@nic.in](mailto:rachna.kumar@nic.in)**  
*Website:* **[www.sutpindia.com](http://www.sutpindia.com)**

During office hours: 1000 Hours to 1700 Hours on all working days from Monday to Friday.

8. Documents superscripted with the title "**Consultancy Services for Preparing Model Contract for City Bus Private Operations**" must be delivered to the address indicated above not later than **1600 hrs on 24 - July - 2012**. The proposals are to be submitted in Hard copy only (electronic submission of the proposal is not acceptable).

**Rachna Kumar**  
**Under Secretary (MRTS IV),**  
**Ministry of Urban Development (Govt. of India)**