



Date of issue: 2nd March 2011
Closing Date: 15th March 2011

(Reference No. UNDP/INDIA/EOI/001/2011)

EXPRESSION OF INTEREST (EOI)

UNDP, New Delhi (India) invites interested companies/consultants to apply on the following:

Summary of proposal:

The Government of India (GoI) has initiated the Sustainable Urban Transport Project (SUTP) with support of Global Environment Facility (GEF), UNDP and the World Bank. The objective of the project is to facilitate the provision of urban transport infrastructure and services in a manner that is consistent with sustainable environmental considerations and the National Urban Transport Policy (NUTP). The Ministry of Urban Development (MoUD) has been appointed as the nodal agency for the implementation of the project.

In the last decade, there is a realization among the States and Municipal bodies responsible for supporting urban transport that adequate capacity does not exist to combat the growing transportation problems in their jurisdictions. The subcomponent 2 of SUTP aims at establishing the needed capacity for regular skill development of public officials, other public functionaries and urban professionals in the field of urban transport to be able to find solutions for the above stated problems and apply the skills in planning.

Institute of Urban Transport (IUT) shall undertake the sub component and it is proposed to engage a suitable agency, termed as Project Consultant 2 (PC2), to assist IUT in developing the required training material and the trainers.

Objectives and outputs:

The objective of the stated consultancy is to secure the services of a team/agency to develop 10 subject modules and kits for trainers, on a collection of topics associated with sustainable urban transport planning. The modules are to be developed with learning objectives to understand the growing problems of urban transport and the key issues involved. The module will seek to bring about an understanding of the remedial measures being taken globally and the challenges in implementing them. It

is proposed to develop up to 10 trainers in each subject module. The assignment must commence from April/May'2011 and is to be completed in a period of 80 weeks.

Submission Requirements:

A - Consultant's Company Profile:

1. Organizational: Provide a brief description of the background and organization of your firm/entity and of each associate who would work on this assignment. The brief description should include ownership details, date and place of incorporation of the firm, objectives of the firm, availability of appropriate skills among staff, brochures etc.
2. Financial: Provide the turn over and net worth of the company on the basis of the audited accounts of the previous three financial years i.e 2009-10, 2008-09 and 2007-08.

B - Consultant's Experience:

Provide here the information with respect to each of the Training Related Assignments completed since year 2000, using the format in the table I below.

TABLE I

S.No.	Description	Details
1	Firm's Name	
2	Assignments in imparting training, preparing training material and training of trainers.	
3	Description of Project	
5	Is the project in Urban Transport Sector? (Yes/No)	
7	Approx. value of the contract (in Rupees)	
8	Name of associated Consultants, if any	
9	Number of Staff Months provided	
10	Name of the Employer	

Agency/Consultants may associate to enhance their qualifications. If the Consultant has formed a consortium, all the above details of each member of the consortium and the name of the lead partner, shall be provided.

Agency/Consultants will be selected in accordance with the procedure set out in the UNDP Procurement Guidelines and UNDP Financial Rules and Regulations.

The EOI and accompanying documents sent by post must be in triplicate (3 copies) and received in a sealed envelope no later than **15/03/2011** clearly labeled "Consultancy Services for Development of Training Material & Trainers-PC2 of SUTP", on the address noted below.

ATTN-.Vineet Mathur, Procurement Associate,
United Nations Development Programme,
55. Lodhi Estate, New Delhi - 110003
Telephone Number 011-46532296
Fax Number 011-24627612
E-mail: bids.india@undp.org

EOI from agencies failing to provide the request information will be disregarded. Invitations to bid and any subsequent purchase order will be issued in accordance with the rule and procedures of UNDP.

This EOI does not entail any commitment on the part of UNDP, either financial or otherwise. UNDP reserves the right to accept or reject any or all EOI without incurring any obligation to inform the affected applicant/s of the grounds.

Interested agencies may obtain further information at the address stated above.